



# SOP for Pool Mapping of Paddy Procurement Centres



Ver. 1.0

Date: 04.09.2024

## Pool mapping with paddy procurement centres:-

Following steps are to be taken in order to map pool (CP/SP) with the existing centres of CMR Agencies as well as CPCs run by DCF&Ss. This pool mapping is mandatory for all centres of CMR Agencies and new CPCs.

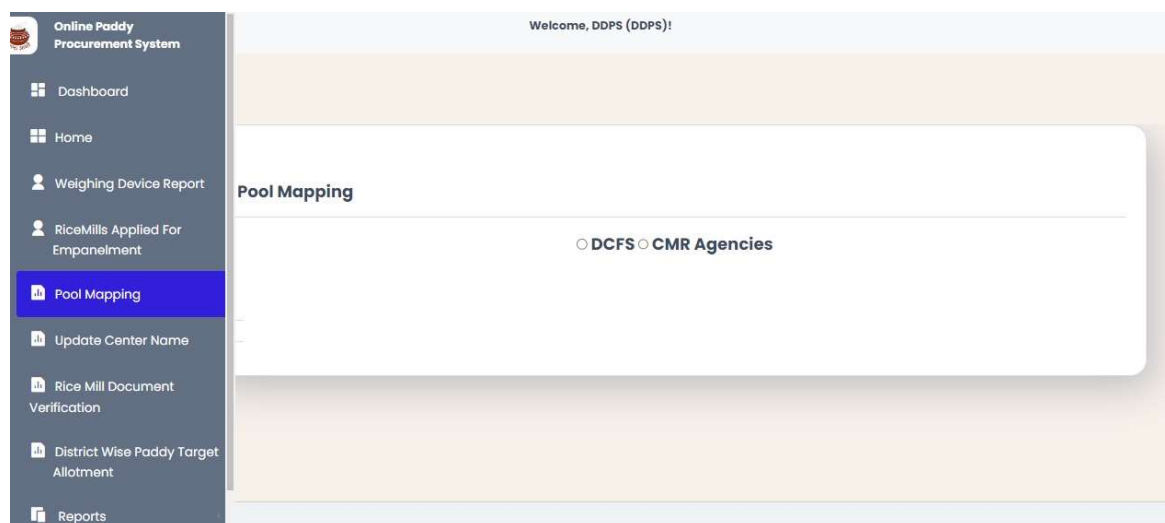
- Unless and until this mapping is done paddy can't be purchased from any purchase centre.
- If pool is changed for any centre, then it will take effect instantaneously.
- Pool of any procured paddy can never be changed/alterd after procurement is already done.
- Pool fixation can only be done by State Admin at the state level and the concerned DCF&S at the district level (both for CPC/mCPCs and PPSs)

### A. Fixation of Pool by State Admin:-

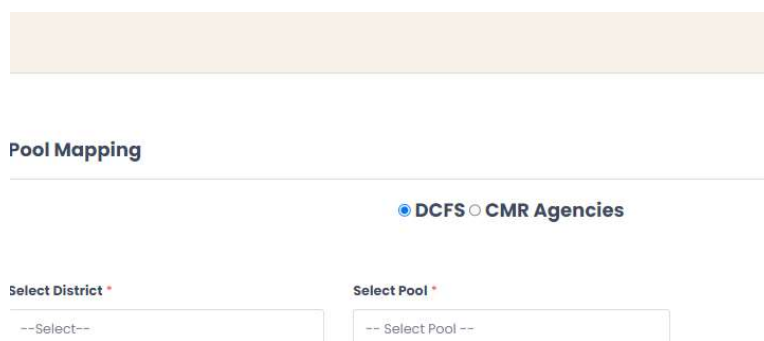
The state admin from his login may fix in advance the pool (i.e, State Pool (SP) or Central Pool (CP)) of any purchase centre. He may have the following options:-

#### a. Fixation of Pool of CPCs/mCPCS at District Level (Agency-DCFS)

1. State Admin (or any designated officer at state level) will first select the menu "Pool Mapping" first.



2. If Pool mapping of CPCs/MCPCs is to be fixed, then the radio button "DCF&S" is to be clicked on next.





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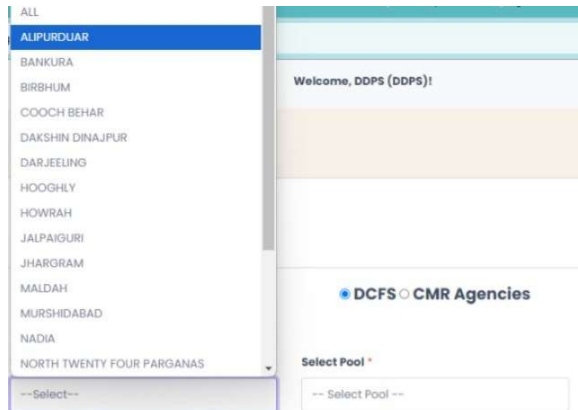


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- Now, the State Admin will select the district by clicking on the drop-down list “**Select District**”.

State Admin can either select “All” or any of the district for whom pool may be fixed’



- After that, Pool may be fixed, pool may be fixed from the available drop-down list:- **CP/SP/Optional**





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5. Now, pool for any district can be changed.

Suppose, State Admin has to change pool mapping of North 24 PGNS district from “State Pool” to “Optional”

Here, the State Admin have to select the district first from the available list. Then he will choose the option Optional under the drop-down menu “Optional”.

NORTH TWENTY FOUR PARGANAS
  Optional

Select All	Sl No	District Name	Present Pool
<input type="checkbox"/>	1	NORTH TWENTY FOUR PARGANAS	State Pool

Now, the State Admin may change pool of CPCs-mCPCs for that selected district. Finally, he has to press or  button to complete the task.

Upon completion, a confirmatory message will appear on screen by displaying “Updated Successfully”

**Pool Mapping**

R Agencies

NORTH TWENTY FOUR PARGANAS
  Optional

Pool Mapping

Updated Successfully

Ok

Select All	Sl No	District Name	Present Pool
<input type="checkbox"/>	1	NORTH TWENTY FOUR PARGANAS	Optional

*After changing so, the DCF&S 24 (N) will be able to change pool of any centre in his district.*



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6. Now, rather than making pool optional, pool of CPCs/mCPCs in any district may be fixed as CP or SP.

Suppose, in the following example, pool of CPCs/mCPCs in Purba Bardhaman may be made “CP” from the HQ. In such a situation, concerned DCF&S will not be able to change pool of centre at the district level.

**Pool Mapping**

**Pool Mapping** **CMR Agencies**

Updated Successfully

Ok

Select District \*

PURBA BARDHAMAN

Central Pool

Submit

Select All	Sl No	District Name	Present Pool
<input type="checkbox"/>	1	PURBA BARDHAMAN	Central Pool

## b. Fixation of Pool of PPS at District Level (CMR Agency)

1. In order to fix pool of any CMR Agency at district level, the radio button “CMR Agency” has to be chosen first.

### Pool Mapping

DCFS  CMR Agencies

Select CMR Agency \*

--Select--

--Select--

BENFED

CONFED

NAFED

PAMCL

WBECSC

Select Pool \*

-- Select Pool --



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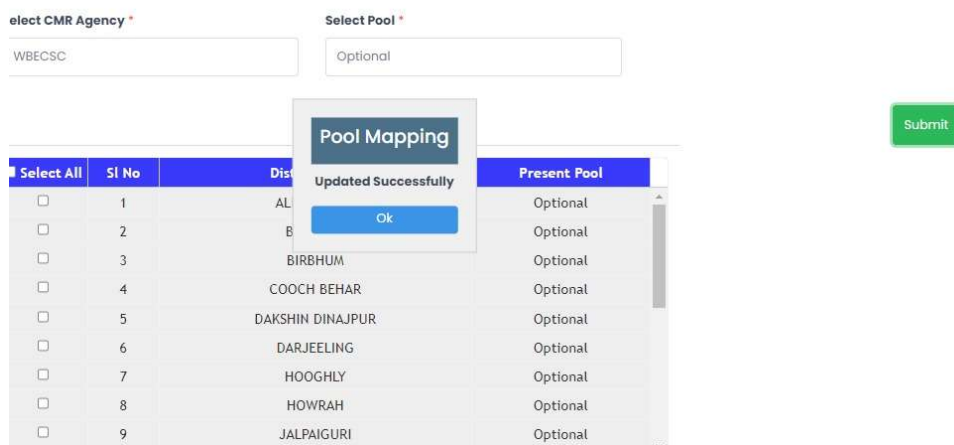
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- After that, any CMR Agency (say, WBECSC) may be chosen from the drop-down list “**Select CMR Agency**”

After selecting the Agency, the option “Optional” may be chosen from the drop-down list “**Select Pool**”.

- After selecting so,  button has to be pressed so that the change in pool takes effect.

A confirmatory button will appear on screen by showing “Updated Successfully”.



Select All	Sl No	Dist	Present Pool
<input type="checkbox"/>	1	AL	Optional
<input type="checkbox"/>	2	B	Optional
<input type="checkbox"/>	3	BIRBHUM	Optional
<input type="checkbox"/>	4	COOCH BEHAR	Optional
<input type="checkbox"/>	5	DAKSHIN DINAJPUR	Optional
<input type="checkbox"/>	6	DARJEELING	Optional
<input type="checkbox"/>	7	HOOGLHY	Optional
<input type="checkbox"/>	8	HOWRAH	Optional
<input type="checkbox"/>	9	JALPAIGURI	Optional

- Now, pool may be fixed for a particular district (say, 24 PGNS(N)) for WBECSC as “State Pool” also. *In such a scenario, DCF&S in the concerned district will not be able to change pool of any centre under WBECSC in his district.*



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## B. Fixation of Pool by DCF&S:-

1. DCF&S will first select the menu “Pool Mapping” first.

The screenshot shows a web application interface. On the left is a dark sidebar menu with the following items: BG Management, DLMC MOM Upload, E-Pop Device Registration, Pool Mapping (highlighted in blue), Rice Mill Document Verification, Center Wise Paddy Target Allotment, Camp Schedule, and PPS Enrolment SentBox. The main content area has a header 'Welcome, Dcfsntfp (DCFS)!'. Below it, the title 'Center Pool Mapping' is displayed. There are two radio buttons: 'DCFS' (selected) and 'CMR Agencies'. A green 'Submit' button is located at the bottom right of the form area.

### 2. a. Fixation of Pool of CPCs/mCPCS at Centre-Level (Agency-DCFS)

After that, the concerned DCF&S will choose (ALL/CPC/MCPC) from the drop-down list “Select Centre Type”.

After that, appropriate pool can be chosen (CP or SP) from the drop-down list.

This screenshot shows a closer view of the 'Center Pool Mapping' form. At the top, there are radio buttons for 'DCFS' (selected) and 'CMR Agencies'. Below this, there are two dropdown menus. The first is labeled 'Select CenterType \*' and is open, showing a list of options: '-- Select --', '-- Select --', ALL, CPC, and MCPC. The second dropdown is labeled 'Select Pool \*' and shows '-- Select Pool --'.

3. If, State Admin has already fixed pool for the said district (Say, Central Pool), then the concerned DCF&S will not be able to change the pool of CPCs/mCPCs under his jurisdiction.



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Center Pool Mapping

DCFS  CMR Agencies

Select CenterType \*

Select Pool \*

Select All	Sl No	Procurement Centre	Present Pool
<input type="checkbox"/>	1	Ausgram I Mobile CPC - (222320933560003)	Central Pool
<input type="checkbox"/>	2	Baghason Playground adjacent to Baghason High School - (222320933510001)	Central Pool
<input type="checkbox"/>	3	Berugram CPC - (232420933510004)	Central Pool
<input type="checkbox"/>	4	Bhatar Krishak Bazar - (202220933510005)	Central Pool
<input type="checkbox"/>	5	BHEDIA COMMUNITY CENTRE CPC - (202200633510001)	Central Pool
<input type="checkbox"/>	6	Boro Polason-I GP Office - (202220933510025)	Central Pool

Please see the above screenshot. As the CPCs in Purba Bardhaman has already been fixed by the state admin as “CP”, hence the concerned DCF&S is unable to change pool of CPCs/mCPCs under his jurisdiction and the “**Select Pool**” drop-down is disabled.

- Now, on the contrary, if the state admin has already allowed to change the pool by making the option “optional” for the said district, then the DCF&S will be able to change pool of centres by selecting one or more centres.

Select CenterType \*

Select Pool \*

Select All	Sl No	Procurement Centre	Present Pool
<input type="checkbox"/>	1	Adhata Hospital Gr	State Pool
<input type="checkbox"/>	2	Amdanga BDO Campus - (192021133710001)	State Pool
<input type="checkbox"/>	3	Baduria Bazar - (202221133710002)	State Pool
<input type="checkbox"/>	4	Bagdah Krishak Bazar - (202221133710003)	State Pool
<input type="checkbox"/>	5	Barasat I Mobile CPC - (222321133760002)	State Pool
<input type="checkbox"/>	6	BARRACKPORE II MOBILE CPC - (222321133760001)	State Pool
<input type="checkbox"/>	7	Barrackpore-I Krishak Bazar - (202221133710004)	State Pool
<input type="checkbox"/>	8	BARUNHAT GP OFFICE - (202200633710002)	State Pool
<input type="checkbox"/>	9	Basirhat FSD - (202221133710005)	State Pool

In the above example, as CPCs/mCPCs under DCF&S 24 PGNS (N) were allowed to change pool by state admin, the concerned DCF&S can select one or more centres and change pool accordingly as per his own requirement.



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- After successful changing of pool, confirmatory message will appear on screen as “Updated Successfully”.

**Center Pool Mapping**

Center Pool Mapping  
Updated Successfully  
Ok

Select CenterType \*

ALL

Select All	Sl No	Procurement Centre	Present Pool
<input type="checkbox"/>	1	Adhata Hospital Ground Adhata GP - (202221133710001)	Central Pool
<input type="checkbox"/>	2	Amdanga BDO Campus - (192021133710001)	State Pool
<input type="checkbox"/>	3	Baduria Bazar - (202221133710002)	State Pool
<input type="checkbox"/>	4	Bagdah Krishak Bazar - (202221133710003)	State Pool
<input type="checkbox"/>	5	Basanti Mobile CFC - (222321133740002)	State Pool

## b. Fixation of Pool of individual PPS (CMR Agency' centres) by DCF&S

- The DCF&S has to select the appropriate CMR Agency from the drop-down list (Select CMR Agency)

**Center Pool Mapping**

DCFS  CMR Agencies

Select CMR Agency \*

BENFED

--Select--

Select Pool \*

-- Select Pool --

Select All	Sl No	Procurement Centre	Present Pool
<input type="checkbox"/>	5	FULBARI SKUS LTD - (192000233720003)	Central Pool
<input type="checkbox"/>	6	FULSARA UTTAR SKUS LTD - (192000233720022)	Central Pool
<input type="checkbox"/>	7	GAIGHATA C.A.D.P F.S.C.S LTD - (192000633720005)	Central Pool
<input type="checkbox"/>	8	GANGANANDAPUR SKUS LTD - (202100233720001)	Central Pool
<input type="checkbox"/>	9	JADAVPURSAMABAY KRISHI UNNAY SAMITY LTD. -	Central Pool





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- Now, if the state admin has already fixed Pool of a particular district under a CMR Agency (say, WBECSC), then the DCF&S will not be able to change the pool of PPSs under WBECSC in his district.

Welcome, Dcfsntfp (DCFS)!

**enter Pool Mapping**

DCFS  CMR Agencies

Select CMR Agency \*  
WBECSC

Select Pool \*  
State Pool

Select All	Sl No	Procurement Centre	Present Pool
<input type="checkbox"/>	1	AGUYAN AGRI AND LIVESTOCK PRODUCER COMPANY LIMITED - (232400633780010)	State Pool
<input type="checkbox"/>	2	AKANDABERIA KRISHI RATNO FARMER PRODUCER COMPANY LTD - (222300633780001)	State Pool
<input type="checkbox"/>	3	ALO MAHILA SANGHA BAHUMUKHI PRATHAMIK SAMABAY SAMITY LTD - (232400633730028)	State Pool

As in the example above, concerned DCF&S will not be able to change of any PPS under WBECSC working in his district.

- However, if the state admin has already chosen pool of the concerned CMR Agency in that district as “Optional”, then the DCF&S will be allowed to change pool for that particular district.

**enter Pool Mapping**

DCFS  CMR Agencies

Select CMR Agency \*  
WBECSC

Select Pool \*  
Central Pool

**Center Pool Mapping**  
Updated Successfully  
Ok

Select All	Sl No	Procurement Centre	Present Pool
<input type="checkbox"/>	1	BAHIRGHANNYA SRIRAMPUR SKUS LTD - (192000133520005)	Central Pool
<input type="checkbox"/>	2	BALABHADRA FPC LTD - (202100433520001)	State Pool
<input type="checkbox"/>	3	BHATAR BLOCK KRISHI BIKASH FARMERS PRODUCER COMPANY LIMITED - (232400633580007)	State Pool

After successful changing of pool, confirmatory message will appear on screen as “Updated Successfully”.



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### **Fixation of Paddy Target:-**

Target of paddy procurement is to be fixed before starting of paddy procurement.

State-wise target for the Agencies is being fixed by the state Admin.

DDP&S fixes the target of district-wise CPC and mCPC's target and CMR Agencies' HQ fixes the district-wise target.

At district level, DCF&S fixes the individual centre-wise target for CPCs and mCPCs under his district.

District Managers of CMR Agencies fixes the target of PPS-wise target for the district under his jurisdiction.

### **Fixation of State Target by STATE ADMIN**

Agency-wise target can be fixed by State Admin for the entire state. In his login, a facility is there to fix agency wise fixing target which can be modified in between KMS as well.

State Admin will fix target for CPCs & mCPC (run by DCF&S) and that for the CMR Agencies (at present, CONFED, BENFED, PAMCL, WBECSC and NAFED).

1. Agency-wise paddy target for the state (for any KMS) can be set by the State Admin. This target can be changed on the basis of order issued by the Department. State Admin will first select the menu "Agency wise paddy target allotment"

Select	Sl No	CPC/CMR Agencies	Existing Target [in]	Enter New Target [in MT]	Procured Paddy (MT) Till Date
<input type="checkbox"/>	1	DDPS	4000000	<input type="text" value="4000000"/>	0
<input type="checkbox"/>	2	WBECSC	1000000	<input type="text" value="1000000"/>	0
<input type="checkbox"/>	3	BENFED	500000	<input type="text" value="500000"/>	0
<input type="checkbox"/>	4	CONFED	50000	<input type="text" value="50000"/>	0
<input type="checkbox"/>	5	NAFED	50000	<input type="text" value="50000"/>	0
<input type="checkbox"/>	6	PAMCL	50000	<input type="text" value="50000"/>	0

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Submit



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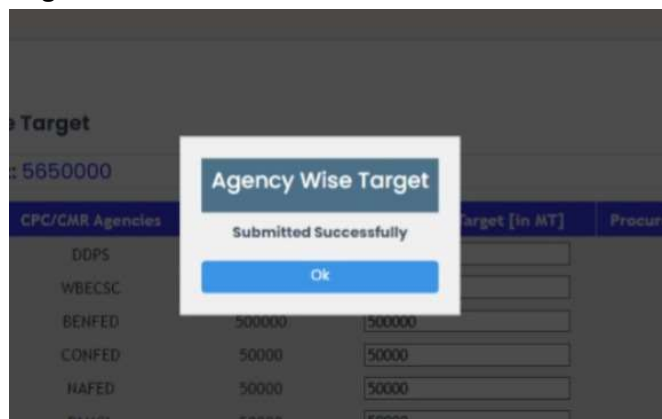
- Then, he can put the value in "Enter New Target (In MT)". He will be able view the previously set target and also already procured quantity. Present Status of paddy procurement can be viewed also before setting up target. Target for any entity can be changed throughout the KMS. After changing so, the last fixed target will be shown in the column "Existing Target (in MT)". However, paddy target can not be set lower than the already procured quantity.

Existing Target [in	Enter New Target [in MT]	Procured Paddy (MT) Till Date
4000000	<input type="text" value="4000000"/>	0
1000000	<input type="text" value="1000000"/>	0
500000	<input type="text" value="500000"/>	0
50000	<input type="text" value="50000"/>	0
50000	<input type="text" value="50000"/>	0
50000	<input type="text" value="50000"/>	0

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TOTAL TARGET SET (In MT) will be displayed above the grid.

- After entering the new target, "Submit" button should be pressed to save the new target. A confirmatory message will appear on screen after that in order to confirm the saving of updated target.





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### Fixation of District-wise target for CPC/mCPC/DPC (By DDP&S)

District-wise target of CPCs and mCPCs can be set by DDP&S or his authorised representative. This target can be changed as and when required.

1. DDP&S or his representative will first select the menu “District wise paddy target allotment”

Select	Sl No	District	Existing Target (in MT)	Enter new Paddy Target (in MT)	Procured Paddy (MT) Till Date
<input checked="" type="checkbox"/>	1	ALIPURDUAR	50000	5000000	0
<input type="checkbox"/>	2	BANKURA	50000	50000	0
<input type="checkbox"/>	3	BIRBHUM	50000	50000	0
<input type="checkbox"/>	4	COOCH BEHAR	50000	50000	0
<input type="checkbox"/>	5	DAKSHIN DINAJPUR	50000	50000	0
<input type="checkbox"/>	6	DARJEELING	50000	50000	0
<input type="checkbox"/>	7	HOOGHLY	50000	50000	0
<input type="checkbox"/>	8	HOWRAH	50000	50000	0
<input type="checkbox"/>	9	JALPAIGURI	50000	50000	0

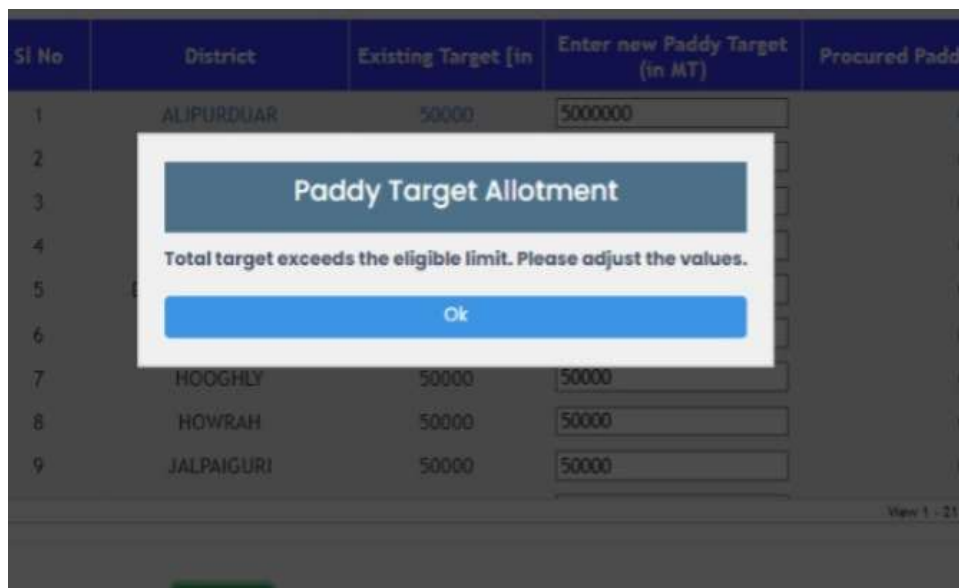
2. Then, he can put the value in “Enter New Target (In MT)”. He will be able to view the previously set target and also already procured quantity. Present Status of paddy procurement can be viewed also before setting up target. Target for any entity can be changed throughout the KMS. After changing so, the last fixed target will be shown in the column “Existing Target (in MT)”. However, paddy target can not be set lower than the already procured quantity.
3. **TOTAL TARGET TO BE ALLOTTED** is being displayed above the grid, this is the target which has already been fixed by the state admin.  
**TOTAL TARGET ALLOTTED** is being calculated automatically on the basis of value put by the DDP&S and also being displayed above the grid.



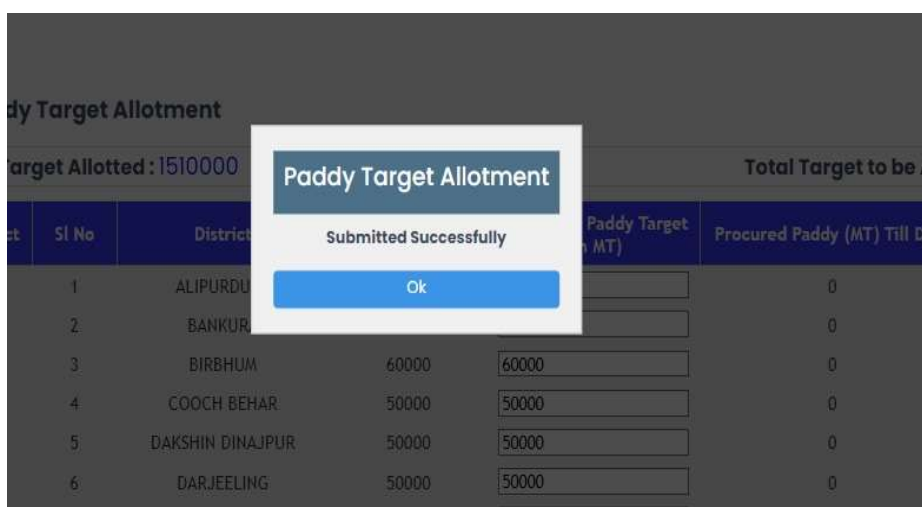
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4. TOTAL TARGET T ALLOTTED should be **equal to or less than** TOTAL TARGET TO BE ALLOTTED. Target allotted by DDP&S should never surpass the value put by the State Admin. If, by mistake, target allotted is fixed higher than that set by the state admin, an error message will be displayed as “Total Target exceeds the eligible limit. Please adjust the values”.



4. After entering the new target, “Submit” button should be pressed to save the new target. A confirmatory message will appear on screen after that in order to confirm the saving of updated target.





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### Fixation of District-wise target for Paddy Procurement Societies (PPS), i.e., Society /FPO /FPC /SHG /LAMPS etc (By CMR Agency HQ)

1. District-wise paddy target for the state (for any KMS) for a particular CMR Agency can be set by the designated HQ Official. This target can be changed on the basis of order issued by the Department. The CMR Agency's HQ Official will first select the menu "Agency wise paddy target allotment"

Select	SI No	District	Existing Target (in MT)	Enter new Paddy Target (in MT)	Procured Paddy (MT) Till Date
<input type="checkbox"/>	1	ALIPURDUAR	40000	40000	0
<input type="checkbox"/>	2	BANKURA	0	0	0
<input type="checkbox"/>	3	BIRBHUM	0	0	0
<input type="checkbox"/>	4	COOCH BEHAR	0	0	0
<input type="checkbox"/>	5	DAKSHIN DINAJPUR	0	0	0
<input type="checkbox"/>	6	DARJEELING	0	0	0
<input type="checkbox"/>	7	HOOGHLY	0	0	0
<input type="checkbox"/>	8	HOWRAH	0	0	0
<input type="checkbox"/>	9	JALPAIGURI	0	0	0

2. CMR Agency's HQ will put value in the Textbox titled "Enter new Paddy Target (In MT)". He will be able view the previously set target and also already procured quantity. Present Status of paddy procurement can be viewed also before setting up target. Target for any entity can be changed throughout the KMS. After changing so, the last fixed target will be shown in the column "Existing Target (in MT)". However, paddy target can not be set lower than the already procured quantity.
3. **TOTAL TARGET TO BE ALLOTTED** is being displayed above the grid, this is the target which has already been fixed by the state admin.  
**TOTAL TARGET ALLOTTED** is being calculated automatically on the basis of value put by the CMR Agency's official and also being displayed above the grid.



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4. TOTAL TARGET T ALLOTTED should be **equal to or less than** TOTAL TARGET TO BE ALLOTTED. Target allotted by the CMR Agency should never surpass the value put by the State Admin. If, by mistake, target allotted is fixed higher than that set by the state admin, an error message will be displayed as “Total Target exceeds the eligible limit. Please adjust the values”.

Sl No	District	Existing Target (in MT)	Enter new Paddy Target (in MT)	Procured Paddy (MT)
1	ALIPURDUAR	50000	5000000	0
2				0
3				0
4				0
5				0
6				0
7	HOOGHLY	50000	50000	0
8	HOWRAH	50000	50000	0
9	JALPAIGURI	50000	50000	0

**Paddy Target Allotment**  
Total target exceeds the eligible limit. Please adjust the values.  
Ok

5. After entering the new target, “Submit” button should be pressed to save the new target. A confirmatory message will appear on screen after that in order to confirm the saving of updated target.

Sl No	District	Existing Target (in MT)	Enter new Paddy Target (in MT)	Procured Paddy (MT)
1	ALIPURDUAR	50000	50000	0
2	BANKURA	50000	50000	0
3	BIRBHUM	60000	60000	0
4	COOCH BEHAR	50000	50000	0
5	DAKSHIN DINAJPUR	50000	50000	0
6	DARJEELING	50000	50000	0

**Paddy Target Allotment**  
Submitted Successfully  
Ok



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### Fixation of CPC/mCPC/DPC –wise target by DCF&S:-

Based on the district-wise fixed paddy target from the end of DDP&S, DCF&Ss fix paddy target of every CPC/mCPC/DPC under his jurisdiction.

**However, No centre should be allowed to purchase paddy if available paddy purchase limit is not more than zero.**

1. The concerned DCF&S will first select the menu “Centre wise paddy target allotment”

Select	SI No	Procurement Centre	Procurement Centre Id	Existing Target (in MT)	Enter New Paddy Target (in MT)	Procured
<input type="checkbox"/>	1	Adhata Hospital Ground Adhata GP	202221133710001	7000	7000	
<input type="checkbox"/>	2	Amdanga BDO Campus	192021133710001	0	0	
<input type="checkbox"/>	3	Baduria Bazar	202221133710002	0	0	
<input type="checkbox"/>	4	Bagdah Krishak Bazar	202221133710003	0	0	
<input type="checkbox"/>	5	Barasat I Mobile CPC	222321133760002	0	0	
<input type="checkbox"/>	6	BARRACKPORE II MOBILE CPC	222321133760001	0	0	
<input type="checkbox"/>	7	Barrackpore-I Krishak Bazar	202221133710004	0	0	
<input type="checkbox"/>	8	BARUNHAT GP OFFICE	202200633710002	0	0	
<input type="checkbox"/>	9	Basirhat FSD	202221133710005	0	0	

2. DCF&S will put value in the Textbox titled “Enter new Paddy Target (In MT)”. He will be able view the previously set target and also already procured quantity. Present Status of paddy procurement can be viewed also before setting up target. Target for any entity can be changed throughout the KMS. After changing so, the last fixed target will be shown in the column “Existing Target (in MT)”. However, paddy target can not be set lower than the already procured quantity.
3. **TOTAL TARGET TO BE ALLOTTED** is being displayed above the grid, this is the target which has already been fixed by the state admin.

**TOTAL TARGET ALLOTTED** is being calculated automatically on the basis of value put by the CMR Agency’s official and also being displayed above the grid.

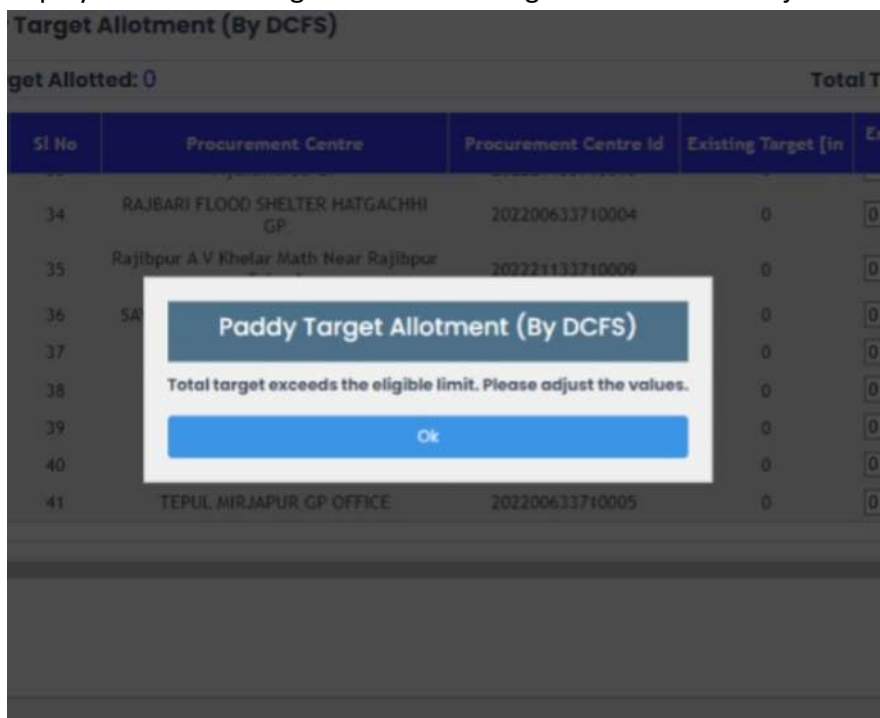




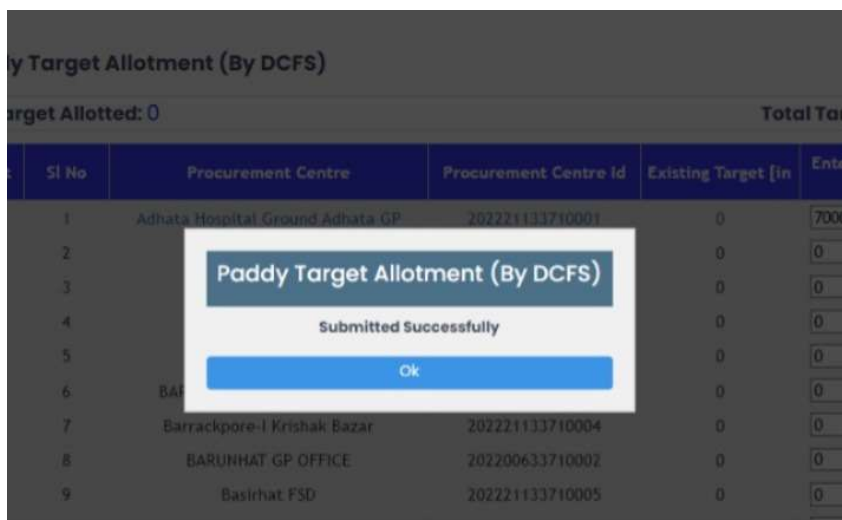
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4. TOTAL TARGET T ALLOTTED should be **equal to or less than** TOTAL TARGET TO BE ALLOTTED. Target allotted by the CMR Agency should never surpass the value put by the State Admin. If, by mistake, target allotted is fixed higher than that set by the state admin, an error message will be displayed as “Total Target exceeds the eligible limit. Please adjust the values”.



5. After entering the new target, “Submit” button should be pressed to save the new target. A confirmatory message will appear on screen after that in order to confirm the saving of updated target.





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**Fixation of society/FPO/FPC/SHG –wise target by District Manager of CMR Agencies as well as users of CMR Agencies at State Level:-**

Based on the district-wise fixed paddy target from the end of state level user of CMR Agencies, District Managers or State level user of CMR Agencies fix paddy target of every PPS under his jurisdiction.

**However, No centre should be allowed to purchase paddy if available paddy purchase limit is not more than zero.**

1. The concerned District Manager will first select the menu “Centre wise paddy target allotment”

Center Wise Paddy Target Allotment		Total Target Allotted: 34		Total Target to be Allotted : 50000			
Select	Sl No	Procurement Centre	Procurement Centre Id	Existing Target [in	Enter New Paddy Target (in MT)	Procured	
<input type="checkbox"/>	1	ASANNAGAR SAMABAY KRISHI UNNAYAN SAMITY LIMITED	202100633620001	0	<input type="text" value="0"/>		
<input type="checkbox"/>	2	BABLA BAHUMUKHI SANGHA PRIMARY CO-OPERATIVE SOCIETY LTD	222300633630001	0	<input type="text" value="0"/>		
<input type="checkbox"/>	3	BADBILLA GRAM S.K.U.S. LTD.	202100633620002	5	<input type="text" value="5"/>		
<input type="checkbox"/>	4	BADKULLA 2 No MAHILA SWANIRVAR BAHUMUKHI SANGHA PRIMARY COOPERATIVE SOCIETY LTD	232400633630019	10	<input type="text" value="10"/>		
<input type="checkbox"/>	5	Bangaria skus ltd	192000233620044	6	<input type="text" value="6"/>		
<input type="checkbox"/>	6	BANKIMNAGAR SAMABAY KRISHI UNNAYAN SAMITY LTD	192000633620030	3	<input type="text" value="3"/>		
<input type="checkbox"/>	7	BARNIA SAMABAY KRISHI UNNAYAN	202100633620007	0	<input type="text" value="0"/>		

2. DCF&S will put value in the Textbox titled “Enter new Paddy Target (In MT)”. He will be able view the previously set target and also already procured quantity. Present Status of paddy procurement can be viewed also before setting up target. Target for any entity can be changed throughout the KMS. After changing so, the last fixed target will be shown in the column “Existing Target (in MT)”. However, paddy target can not be set lower than the already procured quantity.

3. **TOTAL TARGET TO BE ALLOTTED** is being displayed above the grid, this is the target which has already been fixed by the state admin.

**TOTAL TARGET ALLOTTED** is being calculated automatically on the basis of value put by the CMR Agency’s official and also being displayed above the grid.



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4. TOTAL TARGET T ALLOTTED should be **equal to or less than** TOTAL TARGET TO BE ALLOTTED. Target allotted by the District Manager of the CMR Agency should never surpass the value put by the State Admin. If, by mistake, target allotted is fixed higher than that set by the state admin, an error message will be displayed as “Total Target exceeds the eligible limit. Please adjust the values”.

Sl No	District	Existing Target [in	Enter new Paddy Target (in MT)	Procured Paddy
1	ALIPURDUAR	50000	5000000	0
2				0
3				0
4				0
5				0
6				0
7	HOOGHLY	50000	50000	0
8	HOWRAH	50000	50000	0
9	JALPAIGURI	50000	50000	0

The screenshot shows a modal dialog box titled "Paddy Target Allotment" with the message: "Total target exceeds the eligible limit. Please adjust the values." and an "Ok" button.

5. After entering the new target, “Submit” button should be pressed to save the new target. A confirmatory message will appear on screen after that in order to confirm the saving of updated target.